



## **Regulations & Application Process**

### **Background**

The Bowel Disease Research Foundation (BDRF) is offering a Travelling Research Fellowship to a recently appointed consultant member of the Association of Coloproctology of Great Britain and Ireland (ACPGBI) wishing to undertake a period of research in another unit or to promote a collaboration. This is most likely to be of interest to ACPGBI members already engaged in collaborative work but may also be used to promote a new multicenter research collaboration or undertake a period of scientific or clinical research.

### **Eligibility**

Applicants must be a Consultant member of ACPGBI within 5 years of substantive appointment on the day of closure of applications.

### **Terms and Conditions**

The Fellowship must be taken up within 6 months of the award.

Reasonable travel expenses will be paid, together with other expenses up to a maximum of £5,000 upon submission of receipts.

The successful Fellow will be expected to provide a written report, participate in publicity about the Fellowship and give a presentation at the ACPGBI annual meeting.



## **Application Process**

Applications **must** be submitted on the official application form and should not exceed a maximum of 3, 1.5-spaced sides of A4 in 12-point typeface including bibliographic references and CV.

The application must include:

Summary of project (including location of project, department, city country, name of supervisor, sponsor of study)

Suitability of applicant to undertake the proposed research

Reason for choosing particular location(s) for research

Demonstration of benefit to BDRF & ACPGBI

Personal bibliography of up to 5 peer reviewed references

Curriculum vitae

(Bibliography and CV to occupy no more than 1 page)

## **Selection Process**

The Fellowship will be advertised by email to all ordinary members of ACPGBI. Applications received will be adjudicated by the Research & Audit Committee of the ACPGBI. Shortlisted candidates will be interviewed by a panel of representatives from the ACPGBI R&A Committee and BDRF.

**Travel expenses** to attend interviews may be claimed upon submission of receipts as follows:

All travel and accommodation must be agreed and approved with BDRF prior to booking.

- **Rail fares**
- BDRF will pay second class rail fares. Other public transport costs will be met.
- **Taxi**
- BDRF will refund the use of taxis only where there is no suitable public transport alternative.



- **Air fares**
- Low cost budget airlines are encouraged.
- **Mileage Allowance**
- The car mileage allowance is 40p per mile.
- **Overnight Accommodation**
- Overnight accommodation expenses will be considered upon prior application and approval

### **Decision on Applications**

No correspondence about or appeals against the panel's decision will be permitted. BDRF may give feedback upon request to unsuccessful applicants and may provide formal guidance for future applications. Unsuccessful applicants may apply for the fellowship again in future years provided they meet the eligibility criteria.

### **Submission of Applications**

Please send electronic applications to **Glen Saffery**, Coordinator BDRF, (telephone 020 7869 6946) prior to the closing date at [gsaffery@bdrf.org.uk](mailto:gsaffery@bdrf.org.uk).

Application closing date: **12pm Friday 19<sup>th</sup> October 2018**

Interview date for shortlisted candidates: **Tuesday 13<sup>th</sup> November 2018**

### **Further Information**

For enquiries, please contact **Miss Asha Senapati**, Chairman BDRF, [asha@senapati.co.uk](mailto:asha@senapati.co.uk) or

**Mr. Austin Acheson**, Chair R&A Committee ACPGBI [Austin.Acheson@nottingham.ac.uk](mailto:Austin.Acheson@nottingham.ac.uk)